

NOVATION REQUEST FORM (UNREGULATED AGREEMENTS ONLY)

DETAILS OF CURRENT HIRER

Current Hirer Name (Company/Large Partnership)

Company Registration Number

Company Status (Please tick)

- Active
- Administration
- Liquidation

Registered Office Address

Main Contact Details

Name:

Telephone Number:

Email Address:

Finance Contact Details

Name:

Telephone Number:

Email Address:

Alphabet Account Code(s)

DETAILS OF NEW HIRER

New Hirer Name (Company/Large Partnership)

Company Registration Number

Registered Office Address

Main Contact Details

Name:

Telephone Number:

Email Address:

Finance Contact Details

Name:

Telephone Number:

Email Address:

Alphabet Account Code(s)

NOVATION REQUEST FORM (UNREGULATED AGREEMENTS ONLY)

Reason For Novation (Please tick)

- Business merger, acquisition, or reorganisation
- Entering, or already in insolvency process

Vehicle(s) To Be Novated (Registrations)

Reason For Novation - Please provide all details below

Novation Charges (Excluding VAT)

No. of vehicles:

1 = £250

2 + = £25 per additional vehicle

New Hirer Acknowledgement

(Please be aware that a novation will not be considered without the below being completed)

Statutory Director's Printed Name:

Statutory Director's Signature:

Date Completed: